Chula Vista Elementary School District  
COMPLAINT DECLARATION FORM

Please select the appropriate complaint procedure:

_____1312.1 - Complaints Concerning District Employees**  
To be used when complaints are filed against District personnel.  
(Please explain below.)

_____1312.2 - Complaints Concerning Instructional Materials  
To be used when parents and community have concerns about  
instructional materials. (Please complete form 1312.2(A)

_____1312.3 - Uniform Complaint Procedure**  
To be used when complaints focus on specific programs; i.e., Special  
Education, Title 1, etc. or alleged acts of gender bias or discrimination  
against an individual or specific class of individuals. (Please explain  
below.)

_____1312.4 - Williams Uniform Complaint Procedures  
To be used when parents and community have concerns about  
students not having access to required textbooks or other instructional  
materials or have concerns about teacher vacancies or  
misassignments. (Please fill out form 1312.4 E.)

**Nature of the complaint: (Please explain below and/or include attachment.)

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I have received a copy of the selected Board Policy and wish to pursue the complaint(s)  
as prescribed.

<table>
<thead>
<tr>
<th>Complainant name</th>
<th>Phone</th>
<th>Email</th>
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<table>
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<th>Address</th>
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<thead>
<tr>
<th>District Representative’s Name</th>
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Exhibit  
Reviewed: 04/16/96  
Reviewed: 09/11/13  
Reviewed: 11/13/13  
CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
Chula Vista, California