

Chula Vista Elementary School District
COMPLAINT DECLARATION FORM

Please select the appropriate complaint procedure:

- _____ 1312.1 - Complaints Concerning District Employees**
To be used when complaints are filed against District personnel.
(Please explain below.)
- _____ 1312.2 - Complaints Concerning Instructional Materials
To be used when parents and community have concerns about
instructional materials. (Please complete form 1312.2(A))
- _____ 1312.3 - Uniform Complaint Procedure**
To be used when complaints focus on specific programs; i.e., Special
Education, Title 1, etc. or alleged acts of gender bias or discrimination
against an individual or specific class of individuals. (Please explain
below.)
- _____ 1312.4 - *Williams* Uniform Complaint Procedures
To be used when parents and community have concerns about
students not having access to required textbooks or other instructional
materials or have concerns about teacher vacancies or
misassignments. (Please fill out form 1312.4 E.)

**Nature of the complaint: (Please explain below and/or include attachment.)

I have received a copy of the selected Board Policy and wish to pursue the complaint(s)
as prescribed.

Complainant name	Phone	Email
Address		Date
District Representative's Name	Signature	Date

Exhibit

Reviewed: 04/16/96

Reviewed: 09/11/13

Reviewed: 11/13/13

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California