

Community Relations

**CITIZEN ADVISORY COMMITTEES**

When committees are appointed, committee members shall receive a written statement including, but not limited to:

1. The committee members' names.
2. The specific charges of the committee, including its topic(s) for study or well-defined area(s) of activity.
3. The specific period of time that the committee is expected to serve.
4. Legal requirements regarding meeting conduct and public notifications.
5. Resources available to help the committee complete its tasks.
6. Time lines for progress reports and/or final report.
7. Relevant Board policies and administrative regulations.
8. The procedure to be used in the selection of the committee chairperson and other committee officers.

Advisory committee members are not vicariously liable for injuries caused by the act or omission of the district. (Government Code 820.9)