

Community Relations

**VOLUNTEER ASSISTANCE**

The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen our schools' relationships with the homes, businesses, industries, public agencies, and private institutions of our community. The Governing Board encourages parents/guardians and other members of the community to share their special knowledge and abilities with our students.

The Superintendent or designee may authorize the use of volunteers. Volunteers shall work with students under the immediate supervision of certificated personnel and are not to be left alone in the classroom or any other environment with students or paraprofessionals.

Volunteers shall not be used to displace regularly authorized school personnel. (Education Code 35021) Projects assigned to volunteers are those which supplement and enrich the regular school program and which would not be offered without volunteer assistance.

Unsalaries volunteers shall be considered employees of the District for Workers' Compensation Insurance purposes. If injured while serving as volunteers in the District, they should file Workers' Compensation Insurance forms provided by the District office. (Labor Code 3364.5)

All volunteers working with students on a regular basis (more than two days per week) are required to file with the school results of current tuberculosis testing.

Volunteers shall fulfill the tuberculosis testing and loyalty oath qualifications. (Education Code 45347 and 45349)

The District may require any volunteer to satisfy the (Education Code 45125) fingerprinting requirements. Regular volunteers (more than two days per week) shall satisfy the Education Code 45125 fingerprinting requirements.

The schools will fund all costs incurred in the fingerprinting process.

This policy does not apply to activities sponsored by parent organizations.

## Community Relations

### **VOLUNTEER ASSISTANCE** (continued)

#### Legal Reference:

##### EDUCATION CODE

35021 Volunteer aides

35021.1 Automated records check

44010 Sex offense; definition

44814-44815 Supervision of students during lunch and other nutrition periods

45125 Fingerprinting requirements

45340-45349 Instructional aides

45360-45367 Teachers aides

49406 Examination for tuberculosis

##### GOVERNMENT CODE

3100-3109 Oath or affirmation of allegiance

3543.5 Prohibited interference with employees' rights

##### HEALTH AND SAFETY CODE

1596.871 Fingerprints of individuals in contact with child day care facility clients

##### LABOR CODE

3364.5 Persons performing voluntary services for school districts

##### PENAL CODE

290 Registration of sex offenders

290.4 Information re sex offenders

##### CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance

101216 Health screening volunteers in child care centers

##### UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I programs

##### ATTORNEY GENERAL OPINIONS

62 Ops. Cal. Atty. Gen. 325 (1979)

##### COURT DECISIONS

Whisman Elementary School District, 15 Public Employee Reporter for California, 22043

#### Management Resources:

##### NATIONAL PTA PUBLICATIONS

National Standards for Parent/Family Involvement Programs, 1997

Building Successful Partnerships: A Guide for Developing Parent and Family Involvement Programs, 2000

##### WEB SITES

California PTA: <http://www.capta.org>

National PTA: <http://www.pta.org>

California Partners in Education: <http://www.capie.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

Community Relations

**VOLUNTEER ASSISTANCE** (continued)

U.S. Department of Education, Partnership for Family Involvement in Education:

<http://pfie.ed.gov>

CDE: <http://www.cde.ca.gov>

California Department of Justice, Megan's Law mapping: <http://www.meganslaw.ca.gov>

Policy

Adopted: 11/13/90

Revised: 06/07/94

Revised: 10/20/09

CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
Chula Vista, California