Community Relations

VOLUNTEER ASSISTANCE

The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen our schools' relationships with the homes, businesses, industries, public agencies, and private institutions of our community. The Governing Board encourages parents/guardians and other members of the community to share their special knowledge and abilities with our students.

The Superintendent or designee may authorize the use of volunteers. Volunteers shall work with students under the immediate supervision of certificated personnel and are not to be left alone in the classroom or any other environment with students or paraprofessionals.

Volunteers shall not be used to displace regularly authorized school personnel. (Education Code 35021) Projects assigned to volunteers are those which supplement and enrich the regular school program and which would not be offered without volunteer assistance.

Unsalaried volunteers shall be considered employees of the District for Workers' Compensation Insurance purposes. If injured while serving as volunteers in the District, they should file Workers' Compensation Insurance forms provided by the District office. (Labor Code 3364.5)

All volunteers working with students on a regular basis (more than two days per week) are required to file with the school results of current tuberculosis testing.

Volunteers shall fulfill the tuberculosis testing and loyalty oath qualifications. (Education Code 45347 and 45349)

The District may require any volunteer to satisfy the (Education Code 45125) fingerprinting requirements. Regular volunteers (more than two days per week) shall satisfy the Education Code 45125 fingerprinting requirements.

The schools will fund all costs incurred in the fingerprinting process.

This policy does not apply to activities sponsored by parent organizations.
Community Relations

VOLUNTEER ASSISTANCE (continued)

Legal Reference:

EDUCATION CODE
35021 Volunteer aides
35021.1 Automated records check
44010 Sex offense; definition
44814-44815 Supervision of students during lunch and other nutrition periods
45125 Fingerprinting requirements
45340-45349 Instructional aides
45360-45367 Teachers aides
49406 Examination for tuberculosis

GOVERNMENT CODE
3100-3109 Oath or affirmation of allegiance
3543.5 Prohibited interference with employees’ rights

HEALTH AND SAFETY CODE
1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE
3364.5 Persons performing voluntary services for school districts

PENAL CODE
290 Registration of sex offenders
290.4 Information re sex offenders

CODE OF REGULATIONS, TITLE 22
101170 Criminal record clearance
101216 Health screening volunteers in child care centers

UNITED STATES CODE, TITLE 20
6319 Qualifications and duties of paraprofessionals, Title I programs

ATTORNEY GENERAL OPINIONS

COURT DECISIONS
Whisman Elementary School District, 15 Public Employee Reporter for California, 22043

Management Resources:

NATIONAL PTA PUBLICATIONS
National Standards for Parent/Family Involvement Programs, 1997

WEB SITES
California PTA: http://www.capta.org
National PTA: http://www.pta.org
California Partners in Education: http://www.capie.org
National Coalition for Parent Involvement in Education: http://www.ncpie.org
Community Relations

VOLUNTEER ASSISTANCE (continued)

U.S. Department of Education, Partnership for Family Involvement in Education:  
http://pfie.ed.gov
CDE:  http://www.cde.ca.gov
California Department of Justice, Megan’s Law mapping:  http://www.meganslaw.ca.gov