

Administration

**ORGANIZATION CHART/LINES OF RESPONSIBILITY**

The Superintendent or designee shall maintain a current district organization chart approved by the Board. The organization chart shall clearly designate lines of primary responsibility and the relationships between district positions and be displayed in the district office.

The organization chart should clarify working relationships and functions. It is not intended to indicate all the lines of communication and cooperation which must exist to create successful and effective schools.

The Superintendent or designee shall insure that all personnel understand to whom they are responsible and for what functions. Lines of responsibility should in no way prevent staff members at all levels from cooperating to develop the best possible school programs and services.

*(cf. 2120 - Superintendent of Schools)*

*(cf. 2210 - Administrative Leeway in Absence of Board Policy)*

*(cf. 2250 - Teacher-in-Charge/Principal's Designee)*

*(cf. 4119.3 - Duties of Personnel)*

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35020 Duties of employees fixed by governing board

35035 Powers and duties of superintendent

35160 Authority of governing boards

35160.1 Broad authority of school districts