

Business and Noninstructional Operations

**FINANCIAL REPORTS AND ACCOUNTABILITY**

The Board of Education is committed to ensuring the fiscal health of the District and providing public accountability. The Board shall adopt sound fiscal policies, oversee the District's financial condition, and continually evaluate whether the District's budget and financial operations support the District's goals for student achievement.

The Superintendent or designee shall provide the Board with financial reports throughout the year in accordance with law and as otherwise requested by the Board.

The Superintendent or designee shall ensure that all financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education. He/she shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

*(cf. 3400 – Management of District Assets/Accounts)*

Based on financial reports provided by the Superintendent or designee and in accordance with law and administrative regulation, the Board shall:

1. Approve and file an annual statement of the District's receipts and expenditures for the preceding fiscal year. (Education Code 42100)
2. Adopt a resolution identifying the District's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. (Education Code 42132; Government Code 7910)
3. Approve interim fiscal reports and certify whether the District will be able to meet its fiscal obligations for the remainder of the fiscal year and two subsequent fiscal years. (Education Code 42130, 42131)
4. Provide for an annual audit, select an independent auditor, and review the audit report. (Education Code 41020, 41020.3)

The independent auditor shall present the audit report to the Board at a public meeting, and the Board shall have an opportunity to ask questions of the auditor and request further information about the audit findings.

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Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools  
14500-14508 Financial and compliance audits  
17150 Public disclosure of non-voter-approved debt  
17170-17199.5 California School Finance Authority  
33127 Standards and criteria for local budgets and expenditures  
33128 Standards and criteria; inclusions  
33129 Standards and criteria; use by local agencies  
35035 Powers and duties of superintendent  
41010-41023 Accounting system  
41326 Emergency apportionment  
41344 Repayment of apportionment significant audit exceptions  
41344.1 Appeals of audit findings  
41455 Examination of financial problems of local districts  
42100-42105 Requirement to prepare and file annual statement  
42120-42129 Budget requirements  
42130-42134 Financial reports and certifications  
42140-42142 Public disclosure of fiscal obligations  
42637 County superintendent review of district's financial and budgetary conditions  
42652 Revocation or suspension of warrant authority  
48300-48316 Student attendance alternatives

GOVERNMENT CODE

3540.2 School district; qualified or negative certification; proposed agreement review and comment  
7900-7914 Appropriations limit  
16429.1 Local agency investment fund  
53646 Reports of investment policy and compliance  
CODE OF REGULATIONS, TITLE 5  
15060 Standardized account code structure  
15070 Submission of reports using standardized account code structure  
15440-15451 Criteria and standards for school district budgets  
15453-15464 Criteria and standards for school district interim reports  
19810-19816.1 Audits

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Fiscal Accountability, 2006

CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICATIONS

New Financial Reporting Requirements for Postemployment Benefits Other than Pensions, February 26, 2007

1208.00 Audit Resolution Process: Repayment Plans

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

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Management Resources:

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS (continued)  
Statement 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions, June 2004  
Statement 34, Basic Financial Statements and Management's Discussion and Analysis – For State and Local Governments, June 1999  
U.S. GENERAL ACCOUNTING OFFICE AND PRESIDENT'S COUNCIL ON INTEGRITY AND EFFICIENCY (PCIE) PUBLICATIONS  
Financial Audit Manual, revised 2003  
U.S. OFFICE OF MANAGEMENT AND BUDGET CIRCULARS  
A-133 Audits of States, Local Governments, and Non-Profit Organizations  
STATE CONTROLLER PUBLICATIONS  
Standards and Procedures for Audits of California K-12 Local Educational Agencies (annual publication)  
WEB SITES  
CSBA: <http://www.csba.org>  
California Association of School Business Officials: <http://www.casbo.org>  
California County Superintendents Educational Services Association: <http://www.ccsesa.org>  
California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>  
Education Audit Appeals Panel: <http://www.eaap.ca.gov>  
Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>  
Governmental Accounting Standards Board: <http://www.gasb.org>  
School Services of California: <http://www.sscal.com>  
State Controller's Office: <http://www.sco.ca.gov>  
U.S. Government Accounting Office: <http://www.gao.gov>  
U.S. Office of Management and Budget: <http://www.whitehouse.gov/omb>

Policy

Adopted: 11/13/90

Revised: 05/24/11

CHULA VISTA ELEMENTARY SCHOOL DISTRICT  
Chula Vista, California