

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that, insofar as possible, the school food services program shall be self-supporting. The Board shall review and approve of menu prices. Program financial reports shall be presented regularly for inspection by the Board.

Adult meals may be offered to employees as a matter of convenience. Insofar as these meals may include federally donated food commodities, their price shall be set higher than that of student meals so as to reimburse the food service program for the total cost of providing adult meals.

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law.

The cafeteria fund shall be used only for Board-authorized expenditures necessary for the operation of school cafeterias. These expenditures may include but are not limited to expenditures for lease, purchase or installation of additional cafeteria equipment of the central food processing plant; vending machines and their installation and housing; computer equipment and related software; construction, alteration, or improvement of a central food processing plant; and the lease or purchase of vehicles used primarily in connection with the central food processing plant. (Education Code 39891)

The wages, salaries and benefits of food service employees shall be paid from the district general fund and may be reimbursed from the cafeteria fund to the general fund whenever so ordered by the Board. (Education Code 39902)

(cf. 3553 - Free and Reduced Price Meals)

To increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of food and supplies, the planning of menus, and the auditing of all food service accounts for the District.

(cf. 3550 – Food Service/Child Nutrition Program)

With Board approval, the District may enter into a contract for management consulting services related to food service on a year-to-year basis.

Business and Noninstructional Operations

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The Board believes that there are appropriate times when individuals who are not students or District employees should be able to purchase meals at school facilities. These individuals may be:

Parents and other adult classroom volunteers;
Parent, sibling, and adult participants in school site activities; or
Presenters for special programs for staff and/or students.

The cost of meals charged to these individuals shall meet the standards suggested in the guidelines provided by the California Department of Education.

Legal Reference:

EDUCATION CODE

38090-38095 Cafeterias, funds, and accounts
38100-38103 Cafeterias, allocation of charges
39891 Expenditures from cafeteria fund restricted
39900 Cost chargeable against school district funds
39902 Employment of persons, cost of wages; reimbursement to general funds
42646 Alternate payroll procedure
45103.5 Contracts for management consulting services
49490-49493 School breakfast and lunch programs
49500-49504 School meals for pupils
85260 Alternate payroll procedure

Management Resources:

CDE MANAGEMENT ADVISORIES

0600.94 Implementation of Education Code 45103.5, 94-111
0700.95 Final Rule for the National School Lunch Program and School Breakfast Program, 95-115

CDE PUBLICATIONS

Standards of Excellence for School Nutrition Programs: A Self-Assessment Guide for School District Fiscal Policy Teams, 1989

Policy

Adopted: 11/13/90
Revised: 12/05/00

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California