

Certificated Personnel

CONTRACTS

Issuance

Contracts shall be in writing. They may be issued to certificated personnel presently employed in the district any time after December 31 for the ensuing school year.

They may be issued any time after December 31 for the following year for any person not presently employed in the district.

A teacher who is not notified by the Board in writing on or before the 15th of March that his/her services will not be required is deemed reemployed for the ensuing school year.

Acceptance

Prior to May 30 of each year, the Governing Board shall give or mail notices to probationary and permanent certificated employees requesting that they notify the district of their intent to remain in district service for the next school year. If the employee, without good cause, fails to notify the district before July 1 that he/she will remain in district service, the Board shall consider the employee to have declined reemployment. The employee's services may then be terminated on June 30. (Education Code 44842)

Provisions

First and last duty days shall be indicated. Contracts may be terminated by mutual consent.

Resignation

An employee who is planning to leave the district for the following school year is requested to submit a letter of resignation to the Office of the Superintendent on or before March 31 of the current year of service.

Legal Reference: (see next page)

Certificated Personnel

CONTRACTS (continued)

Legal Reference:

EDUCATION CODE

- 44830-448321 Employment of certificated persons
- 44840 Election to positions requiring certification qualifications
- 44842 Automatic declining of employment
- 44843 Notice of employment (to county superintendent)
- 44916 Time of classification; statement of employment status