

Classified Personnel

OUT-OF-CLASS SALARY ADJUSTMENT

Classified employees temporarily assigned to perform higher level duties not reasonably consistent with those prescribed for their regular job classification for more than five work days within a 15 calendar day period shall receive an upward salary adjustment equivalent to one step (approximately five percent on their salary schedule and it shall be effective for the entire period of such assignments. The determination whether the out-of-class duties are reasonably consistent with the employee's regular job classification will be made by the Assistant Superintendent of Personnel, subject to review by the Superintendent.