

Students

ABSENCES AND EXCUSES

The Governing Board believes that regular attendance plays a key role in the success a student achieves in school. The Board recognizes its responsibility under the law to ensure that students attend school on a regular basis. Parents/guardians of children between the ages of six and 16 are responsible for sending their children to school full time. Exceptions permitted by law include exemption from attendance or exclusion from school.

The Board abides by all state attendance laws and uses any legal means to correct the problems of excessive absence or truancy.

Absence from school shall be allowed only for health reasons, family emergencies, and justifiable personal reasons, as permitted by law and Board policy and specified in administration regulations.

When students who have been absent return to school, the Board requires that they present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

1. Written note from parent/guardian or parent-representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent-representative. A subsequent written record shall be kept.
3. Any other reasonable method which establishes the fact that the student was actually absent for the reasons stated.

Students should not be absent from school without their parent/guardian's knowledge or consent except in cases of medical emergency.

Attendance Policy for Special Programs that Generate Revenue from Actual Enrollment:

The Governing Board recognizes the need to generate maximum revenue for all District programs. For special District programs that generate revenue through actual enrollment accounting procedures, staff shall develop attendance/absence guidelines. Policy guidelines shall be directly communicated to staff, community, and parents.

Legal Reference: (see next page)

Students

ABSENCES AND EXCUSES (continued)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 46000 Records (attendance)
- 46010-46015 Absences
- 46100-46118 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance In junior high and high schools
- 48200 Children between ages of 6 and 18 years (compulsory full-time attendance)
- 48205 Absence for justifiable personal reasons
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48292 Filing complaint against parent
- 48320-48324 School Attendance Review Boards
- 48340-48342.5 Improvement of pupil attendance
- 49067 (b) Unexcused absences as cause of failing grade
- 8208 Definitions
- 8261 Rules and Regulations
- 8263 Rules and regulations concerning eligibility, enrollment and priority of services

CIVIL CODE

- 25.9 Mental health treatment or counseling services; consent to outpatient treatment by minor over 12; liability of parents or legal guardian
- 34.5 Minors; contracts not disaffirmable; pregnancy care
- 34.7 Minors; diagnosis or treatment of communicable or sexually transmitted diseases; consent not disaffirmable
- 34.8 Minors; medical treatment for rape; consent not disaffirmable
- 34.9 Minors; sexually assaulted; consent to diagnosis; treatment and collection of evidence; not disaffirmable; contact with parent, parents or guardian
- 34.10 Minors; 12 years of age or older; consent to medical care and counseling; not disaffirmable; liability of parent, parents or guardian for care

CODE OF REGULATIONS, TITLE 5

- 306 Explanation of absence
- 420 et seq. Record of Verification of absence due to illness and other causes
- 18066 Verification of Excused Absences; Policies

Policy

Adopted: 11/13/90
Revised: 08/10/93

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California