

Students

TRANSFER BETWEEN SCHOOLS AND BETWEEN SCHOOL DISTRICTS

The Governing Board desires to provide options that meet students' diverse needs, potential, and interests. Enrollment options shall be reviewed annually by the Superintendent or designee with recommendations presented to the Board.

Transfer Between Schools Within the Chula Vista Elementary School District (Intradistrict Transfer)

Students who reside within District boundaries may apply for enrollment in any District school.

Transfers may be approved when there is classroom space available at the school of desired attendance.

Transfers are approved on a year-by-year basis with annual submittal required. It is the intent of the District to continue to provide space for transferred students and their siblings when an initial intradistrict transfer is approved.

Transportation is not provided for intradistrict transfer students unless required by law.

Transfer Between Districts (Interdistrict Transfer)

Parents/guardians must initiate an interdistrict transfer request at the school district of residence on the form provided by their district and submit it for approval by the Chula Vista Elementary School District at the District Office. Interdistrict transfer applications are approved in accordance with current legislation requirements and/or agreements with neighboring districts as long as terms and conditions are maintained.

Transportation is not provided for interdistrict transfer students.

Procedures for Handling Parent/Guardian Appeals When Transfer Requests are Denied

Parents/guardians may contact the Student Placement, Attendance & Records Research Office to explore options for student placement. The parent/guardian of a student who is denied an interdistrict transfer shall be notified in writing, given specific reasons for the denial, and informed of the appeal process which may be pursued.

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(continued)

School of Choice

The Chula Vista Elementary School District strives to provide options for parent/guardian choice of school. Choices, however, are subject to space availability in the desired school. Whenever space is not available, every effort is made to assist families in locating appropriate placement.

Families who reside within the community served by a school have first priority to attend that school.

Legal Reference:

EDUCATION CODE

- 35160.5 District policies; rules and regulations
- 35291 Rules
- 35351 Assignment of students to particular schools
- 48980 Notice at beginning of term

Policy

Adopted: 11/13/90

Revised: 06/07/94

Revised: 01/18/11

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California