

Instruction

STANDARDIZED TESTING AND REPORTING PROGRAM

The District shall administer the following assessments in the Standardized Testing and Reporting (STAR) program: (Education Code 60640)

1. Achievement tests aligned with the state standards, as designated by the State Board of Education pursuant to Education Code 60642.5 to each student in Grades 2-8.
2. The Standards-Based Test in Spanish (STS) to Spanish-speaking English Learners in Grades 2-8 who either: (Education Code 60640)
 - a. Receive instruction in Spanish, regardless of how long they have been in the United States.
 - b. Have been enrolled in a California public school for less than 12 months.

This test shall be required in addition to the California Standards Test administered in English.

(cf. 6174 – Education for English Language Learners)

3. The California Alternate Performance Assessment (CAPA) for students with severe cognitive disabilities who are unable to take the CST even with accommodations or modifications, or the California Modified Assessment (CMA) for students who are not severely cognitively disabled, when determined appropriate by the student's Individualized Education Program (IEP) Team. (Education Code 56345, 60640; 5 CCR 850; 34 CFR 200.1)

Any Special Education student who is an English Learner may be tested with the STS in accordance with item #2 above, unless the IEP specifically exempts him/her from such testing. (Education Code 56345)

The STAR tests, with the exception of the writing assessment, shall be administered to students during a testing window of 21 instructional days that includes 10 instructional days before and after completion of 85 percent of the instructional days of the school, track, or program. (Education Code 60640; 5 CCR 855)

The Superintendent or designee shall arrange for two make-up days for the testing of students who were absent during the testing period. All makeup testing shall occur within five instructional days of the last date that the District administered the tests, but not later than the 21 instructional day window established above. (Education Code 60640; 5 CCR 855)

The STAR writing assessment shall be administered only on the testing day(s) and makeup day(s) specified annually by the Superintendent of Public Instruction. (Education Code 60640; 5 CCR 855)

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STANDARDIZED TESTING AND REPORTING PROGRAM (continued)

Exemptions

A parent/guardian may submit to the school a written request to excuse his/her child from any or all parts of any test. The District and its employees may discuss the STAR program with parents/guardians and may inform them of the availability of exemptions under Education Code 60615. However, the District and its employees shall not solicit or encourage any written exemption request on behalf of any student or group of students. (5 CCR 852)

Testing Variations

The STAR assessments shall be administered in accordance with the manuals or other instructions provided by the test contractor, unless a testing variation, accommodation, or modification is specifically allowed in 5 CCR 853 or 853.5. (Education Code 60640; 5 CCR 853, 853.5)

All students may be provided with simplified or clarified test directions, special or adaptive furniture, special lighting or acoustics, an individual carrel or study enclosure, a separate testing room, and/or markers, masks, or other means to maintain visual attention, if such variations are regularly used in the classroom. (5 CCR 853.5)

English Learners shall be provided a flexible setting, flexible schedule, translated directions and/or glossaries under the conditions described in 5 CCR 853.5, if these variations are regularly used in the classroom or for assessment. (5 CCR 853.5)

Students with disabilities shall be permitted to take the assessments with any of the testing variations listed in 5 CCR 853.5, provided the variations are specified in their IEP or Section 504 plan. These variations may include accommodations in the presentation or setting of the test administration or in how a student is allowed to respond, and/or modifications in accordance with 5 CCR 853.5.

District and Test Site Coordinators

Each year, the Superintendent or designee shall designate a District coordinator who shall serve as the District representative and liaison with the California Department of Education for all matters relating to the STAR program. The Superintendent or designee also shall designate a coordinator at each test site. (5 CCR 857-858, 886-887)

In addition to the duties prescribed in 5 CCR 857-858 and 886, the District coordinator shall establish guidelines to help ensure that the publisher is provided complete student information, as specified in 5 CCR 861 and 870, for purposes of the Academic Performance Index.

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STANDARDIZED TESTING AND REPORTING PROGRAM (continued)

Within five working days of receiving reports and files from the publisher, the Superintendent and the District coordinator shall review the files and reports for completeness and accuracy, and shall notify the publisher and the California Department of Education of the findings. The Superintendent or District coordinator shall notify the California Department of Education in writing whether any errors, discrepancies, or incomplete information have been resolved. (5 CCR 857)

Reports of Test Results

The Superintendent or designee shall forward the student report provided by the test contractor to the student's parents/guardians within 20 working days of receiving the report from the contractor. If these reports are received from the contractor after the last day of instruction in the school year, each student's results shall be mailed to his/her parents/guardians. (5 CCR 863)

The report shall include a clear explanation of the purpose of the test, the student's score, and its intended use by the District. (Education Code 60641)

An individual student's scores shall also be reported to his/her school and teachers and shall be included in his/her student record. (Education Code 60641)

(cf. 5125 - Student Records; Confidentiality)

Individual test results shall not be released without the written consent of the minor student's parents/guardians to any person other than a parent/guardian, teacher, counselor, or administrator directly involved with the student. (Education Code 60607, 60641)

Districtwide, school-level, and grade-level results shall be reported to the Governing Board at a regularly scheduled meeting. The Board shall not receive individual student scores or the relative position of any individual student. (Education Code 60641)

(cf. 9321.1 – Closed Session Actions and Reports)

Regulation

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CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California