

Instruction

STUDENT SUCCESS TEAMS

Team Membership

Members of individual Student Success Teams (SST) may include:

1. The Principal or designee.
2. One or more of the student's classroom teachers or former teachers.
3. The student's parents/guardians.
4. The student if appropriate.
5. Resource personnel or specialists, such as a school counselor, psychologist, nurse, outreach consultant, special education resource person, categorically funded staff person, department chairperson, speech and language specialist, reading specialist, social worker, probation officer, community resource representative, mental health worker, or other person relevant to the student's situation.

Purpose

SSTs are considered as an effective process to utilize resources in planning and implementing instructional programs for students.

The purpose of the SST is to intervene early with high-risk students, preventing the need for Special Education. The SST process is a pre-referral school-based, problem-solving group whose function is to review individual student progress and plan alternative strategies designed to assist each student to be successful in the general education classroom. This committee is a function of the general education program and must include the referring teacher.

Team Responsibilities

The principal or designee shall:

1. Schedule meetings and establish meeting procedures.
2. Contact parents/guardians and other team members regarding team meetings.
3. Consult with appropriate school or district resource personnel.

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4. Arrange for observation of the student in the problem situation as needed.
5. Collect any additional background information necessary to inform team members about the student's strengths and needs.
6. Help the student and parents/guardians prepare for the meeting.
7. Facilitate the meetings.
8. Ensure that interventions are consistently implemented, student's progress is monitored, and that follow-up meetings are regularly scheduled.
9. Maintain minutes on the SST form including:
 - Members in attendance.
 - Background information and documentation.
 - Suggestions.
 - Planned course of action.
 - Monitoring procedures and data collection.
 - Delegation of responsibilities.