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DETERMINING NEEDS

The Superintendent or designee shall maintain planning procedures for school facilities. These procedures shall serve as the basis for determining facility needs that will enhance the district's educational program. Accordingly, criteria for determining these needs shall reflect the goals and objectives of the district facilities master plan.

The Superintendent or designee shall draw upon all necessary resources to assure that proposed district facilities meet the educational needs of the students and conform to all planning requirements imposed by state and local governmental agencies. These resources shall include district staff, educational consultants, architectural and engineering firms, utility companies, local governmental and planning agencies, the County Office of Education, the State Department of Education and the Office of the State Architect.

To assure a comprehensive approach to projecting and planning needs, the following elements shall be considered in planning school facilities:

1. The expanding and changing educational program of the district including the number and grade levels of children to be served and their specific educational needs.

2. The impact of proposed facilities on the community and considerations regarding community use of the facilities.


4. The relationship between existing and new facilities.

5. Community planning and zoning requirements.

6. Other site specific information which provides guidance in the planning of facilities.

7. Forecasted enrollments and demographic factors.

8. A financing plan.

Legal Reference: (See next page)
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DETERMINING NEEDS (continued)

Legal Reference:

EDUCATION CODE
35275  New school planning and design (re cooperative relations with recreation and park authorities)
39110-39116  Plans of schoolhouses
39148  Persons qualified for the preparation of plans, specifications, and estimates and the supervision of construction
39150  Approval in writing from Department of General Services (construction or alteration of school facilities)
39158  Requirement for SDE approval
39159  Contract provision required making plans etc. property of district
39210-39230  Fitness for occupancy

CODE OF REGULATIONS, TITLE 5
14030(c)  Prepare educational specifications
14031  Submission to bureau of school facilities planning
14032  Plan approval
14033  Planning guides "The Guide for Planning Educational Facilities"